



**PRESTON MUSLIM GIRLS**  
— HIGH SCHOOL —

Education with Patience Modesty Gratitude Humility Sincerity

# SCHOOL UNIFORM POLICY

<b>Approved by:</b>	Headteacher
<b>Last reviewed on:</b>	September 2022
<b>Next review due by:</b>	September 2023



## **Statement of Intent**

Preston Muslim Girls High School believes that a consistent school uniform policy is vital to promote the ethos of the school and provide a sense of belonging and identity for all pupils, regardless of their protected characteristics or socio-economic circumstances.

This policy lays out the measures the school has taken to ensure a consistent, fair and inclusive uniform policy, and to implement a uniform that reflects the needs of all pupils and is affordable and the best value for money for the school and pupils' families.

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in such a way that sets an appropriate tone for education.

High standards of presentation are required at all times when wearing the school uniform. Whenever the school uniform is worn, it must be complete and not mixed with the non-uniform clothing.

## **Legal Framework**

This policy has due regard to all relevant legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The UK General Data Protection Regulation (UK GDPR)
- Data Protection Act 2018

This policy has due regard to all relevant guidance including, but not limited to, the following:

- DfE (2021) 'Cost of school uniforms'
- DfE (2021) 'School Admissions Code'
- DfE (2021) 'School uniforms'

This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Behaviour Policy

## **Roles and responsibilities**

The governing board is responsible for:

- Establishing, in consultation with the headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that the school's uniform is accessible and inclusive and does not disadvantage any pupil by virtue of their protected characteristics or socio-economic status.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.
- Demonstrating how best value for money has been achieved in the uniform policy.
- Ensuring compliance with the DfE's Cost of school uniforms guidance.



- Processing and approving all eligible School Uniform Assistance Application Forms.

The headteacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the governing board.
- Providing pupils with an exemption letter as appropriate, e.g., for a pupil who has a broken arm and requires a loose-fitting top.

Staff members are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Disciplining pupils who are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g., school identity.

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the headteacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g., school identity and community.

### **Cost Principles**

The school is committed to ensuring that its school uniform is affordable and accessible to all pupils and does not place an unreasonable financial burden on parents.

Schools should ensure that their uniform supplier arrangements give the highest priority to cost and value for money (including the quality and durability of the garment).

The school will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil, rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items, e.g. shirts and socks, to ensure their child can come to school in clean uniform every day.

The school is committed to meeting the DfE's recommendations on costs and value for money. Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers without the quality of the uniform being compromised.

The school will not amend uniform requirements regularly and will take the views of parents and pupils into account when considering any changes to school uniforms.



## Complaints and challenges

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.

To make a complaint, parents should refer to the Complaints Procedures Policy and follow the stipulations outlined.

When a complaint is received, the schoolwork's with parents to arrive at a mutually acceptable outcome.

Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

## School uniform supplier

Our current school uniform supplier is:

- Monkhouse
- Fishergate shopping centre, 49 Fishergate, Preston PR1 2NJ
- 01772 259586

Our school uniform supplier accepts school uniform assistance vouchers.

The governing board will ensure that a written contract is in place with the supplier for branded items.

The school will retender the uniform contract every [five years](#), whether changes to the uniform are made or not, in line with the Tendering and Procurement Policy. The governing board will be able to demonstrate how uniform is procured at the best value for money. The headteacher will work to ensure that the items are procured as cheaply as possible without compromising on the quality, e.g. by requesting standard-style items from the supplier rather than more intricate and unique designs.

The school does not sign contracts with suppliers before requesting visualisations of proposed uniform, as well as fabric samples.

## Uniform assistance

The school supports vulnerable families in meeting the costs of uniforms. School uniform assistance is provided via a voucher that can be spent on school clothing. The budget for the school uniform assistance scheme comes from pupil premium funds.

To claim school uniform assistance, parents should be eligible for FSM. Eligibility is determined by checking original documents from the relevant authority, detailing receipt of the benefit and the address of the pupil.

Parents will be encouraged to forward any previously worn uniform items (that are in good condition) to the school. These will be available for parents who struggle to fund a brand-new uniform.

## Personal appearance

- Long nails, nail varnish and make-up are prohibited.
- No jewellery other than a wristwatch may be worn (unless otherwise agreed on grounds of faith).



### **School bag/pencil case/stationery bag**

School bags, pencil cases or stationery bags must not display offensive or political images or slogans.

### **Banned items**

Mobile phones, MP3 players, tablet computers and electronic gaming equipment must not be brought into the school.

### **Breaches of uniform code**

Uniforms will be checked on a daily basis to ensure they conform to the policy and that the pupils look smart and well presented. In the event that a pupil has the wrong uniform, the teacher or member of staff will challenge the pupil and instruct them to address the issue.

For significant and repeated breaches of the uniform code, the matter will be referred, and the pupil may be sent home to address the concern before returning to school.

If a prohibited or offensive item (such as an offensive image or slogan on stationery) is brought into school, the item will be confiscated.



### **The school uniform Guidance Years 7 – 11**

School Main Uniform	Purchase From
School black blazer with purple piping – badged with school logo	Approved retailer only
School plain white blouse	Choice of retailers
School plain black skirt – badged with school logo	Approved retailer only
School plain headscarf – badged with school logo	Approved retailer only
Plain black leggings	Choice of retailers
Plain black formal shoes <i>(Polished black, traditional style, black flat sole and closed toe shoe. A plain design with no logos, decorative buckles, coloured laces or stitching, labels, tags, studs or other decorations. Boots, trainers, pimsolls, canvas or suede shoes are not permitted).</i>	Choice of retailers
Plain bag	Choice of retailers
Plain outdoor coat (optional)	Choice of retailers
School Sportswear	Purchase From
School long sleeved polo shirt – badged with logo	Approved retailer only
School tracksuit bottoms – badged with logo	Approved retailer only
Trainers	Choice of retailers
School plain black skirt – badged with school logo	Approved retailer only



## School Uniform Images



Girls Blazer



Girls Hijaab



Skirt



Long Sleeve Blouse



PE Sports Top



PE Bottoms