



PRESTON MUSLIM GIRLS
— HIGH SCHOOL —

Education with Patience Modesty Gratitude Humility Sincerity

ADMISSION ARRANGEMENTS FOR YEAR 6 TO YEAR 7 TRANSFER

March 2022
Preston Muslim Girls High School

Admission Arrangements for Year 6 to Year 7 Transfer

Preston Muslim Girls High School (PMGHS) is a voluntary aided 11-16 secondary school. As a progressive, inclusive and outstanding Muslim faith school, the Governing Body welcomes applications from families of other faiths and non - faiths.

General information

Before applying for admission, parents are advised to find out more information about the school and the admission arrangements that will be followed. You can do this by:

- attending the Open Day at PMGHS
- visiting our website at www.pmghs.com
- reading the Lancashire County Council's (<https://www.gov.uk/apply-for-secondary-school-place>)

Application procedure

1. You must complete your Local Authority's application form by 31st October <https://www.gov.uk/apply-for-secondary-school-place>
2. Late applications (received after the statutory closing date) will usually not be considered at the same time as those received on time. The Governing Body will however consider whether exceptional circumstances apply in each case and with reference to the Local Authority's scheme to co-ordinate secondary school admissions.
3. You are allowed to name three (3) different schools on the application form in preference order. You are advised not to name the same school more than once or to only name one (1) school, as by doing so, you may limit the chances of gaining admission into one of your preferred schools.
4. If you want your child to gain admission into the school, then it is important that you put PMGHS as your 1st preference school on the application form.
5. Parents of Muslim children requesting admission under the mosque membership category should complete the Supplementary Information Form (SIF) and return to the school by 31st October.
6. The SIF forms are available from the school's office and can also be downloaded from the school's website www.pmghs.com. You can also request it by email: info@pmghs.com or by contacting the school's office.

Appeal Process

If you would like to appeal for a place at the school, please follow the below link:

[Appeal against an admission decision - Lancashire County Council](#)

Offer of a place

1. When the allocation process is finally complete, LCC will ensure that on – line applicants will be sent an email on or as soon as possible after 1st March informing you of the school at which a place will be offered. Offer letters will be posted out if you applied using a paper application.
2. If a place is offered at the school, it is important that you advise school and LCC, if you no longer require the place offered. This will allow LCC, on behalf of the school, to offer the place to a child who could not initially be offered admission.
3. As the school can only offer admission up to the published admission number, unfortunately, not all children will be offered admission. The letter from LCC will provide the reasons why a place could not be offered, and the details of the alternative school offered.
4. PMGHS will retain a waiting list for girls requiring Year 7 places from 1st September to 31st December each year, Parents should complete an in-year application form thereafter if they wish their child's details to be kept on the waiting list for the remainder of the academic year.
Any places which become available (where the number of girls in the year group falls below the published admission number) will be allocated by priority order of the admission policy with the exception of category 6.
5. The LCC decision letter will advise you of your right of appeal to an independent appeal panel against the decision of the school not to offer your child admission. Further advice / guidance about the appeals process can be found at www.pmghs.com