



**PRESTON MUSLIM GIRLS**  
— HIGH SCHOOL —

Education with Patience Modesty Gratitude Humility Sincerity

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# DETERMINED ADMISSION ARRANGEMENTS FOR 2021/22

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JANUARY 22, 2020  
PRESTON MUSLIM GIRLS HIGH SCHOOL



## **Determined Admission Arrangements for Preston Muslim Girls High School for 2021/22**

Preston Muslim Girls' High School (PMGHS) is a voluntary aided 11-16 secondary school who has devolved operational responsibility for managing admissions to the Local Governing Body of PMGHS.

As a progressive, inclusive and outstanding Muslim faith school, the Governing Body welcomes applications from families of other faiths and non-faiths.

### **Year 7 Admission for PMGHS**

All applicants are required to complete their online Local Authority's application form by 31st October 2021.

### **Supplementary Information Form**

To enable the Governing Body to consider the admission of girls under the mosque criteria, parents of Muslim girls must complete and return the supplementary information form to the school by 31<sup>st</sup> October 2021.

The form can be downloaded from the school's website [www.pmghs.com](http://www.pmghs.com) or by contacting the school's office, Preston Muslim Girls High School, Quwwatul Education Centre, Peel Hall Street, Preston, Lancashire, PR1 6QQ (Telephone 01772 651906).

The completed supplementary information form must be returned to the school by 31st October 2021.

Applications for Secondary School places should also be made online and can be accessed via [www.lancashire.gov.uk](http://www.lancashire.gov.uk) by 31 October 2021.

All applications will be considered equally.

Parents will be advised of the outcome of their application on 1st March 2022.

The published admission number for the Year 7 intake is 120.

All applicants will be admitted if 120 or fewer apply.

If the school is oversubscribed, girls will be admitted in accordance with the oversubscription criteria below;

### **Oversubscription Criteria**

1. Looked after and previously looked after Muslim girls (girls in public care).
2. Girls with a sister who is a pupil attending PMGHS at the time of both application and admission.





3. Special Medical or Social circumstances affecting the Muslim girl, which are directly relevant to attendance at PMGHS. Professional supporting evidence (from e.g. a doctor, psychologist or social worker) is essential if admission is to be made under this section. This evidence should set out the reason why PMGHS is the most suitable school and the difficulties that would be caused if the child had to attend another school.

4. Muslim girls living in the city of Preston who themselves or their parents attend one of the Mosques named below (places to be allocated proportionally, as indicated, to attendees of each Mosque).

<b>Quwwatu l Islam Mosque, Peel Hall St.</b>	<b>Maahadus Shuhada, Deepdale Rd,</b>	<b>Mosque Falah, Kent St,</b>	<b>Noor Hall, St. Pauls Rd,</b>	<b>Raza Mosque, St. Pauls Rd,</b>	<b>Mosque Salaam, Watling Street Rd,</b>	<b>Al-Huda Masjid,</b>	<b>City Mosque, North Road,</b>
<b>Deepdale</b>	<b>Deepdale</b>	<b>Deepdale</b>	<b>Deepdale</b>	<b>Deepdale</b>	<b>Fulwood</b>	<b>Avenham</b>	<b>Preston</b>
<b>20 spaces</b>	<b>7 spaces</b>	<b>7 spaces</b>	<b>7 spaces</b>	<b>5 spaces</b>	<b>10 spaces</b>	<b>6 spaces</b>	<b>4 Spaces</b>
<b>Jamea Mosque, Clarendon St,</b>	<b>Madina Mosque, William Henry St,</b>	<b>Aqsa Mosque, Fishwick Parade,</b>	<b>Quba Mosque, New Hall Lane,</b>	<b>Bilal Mosque, Eldon St,</b>	<b>Saliheen Mosque, Fishergate Hill,</b>	<b>Zakariyya Masjid,</b>	<b>Madani Institute, Deepdale Road,</b>
<b>Frenchwood</b>	<b>Fishwick</b>	<b>Fishwick</b>	<b>Fishwick</b>	<b>Plungington</b>	<b>Broadgate</b>	<b>Ribbleton</b>	<b>Deepdale</b>
<b>15 spaces</b>	<b>9 spaces</b>	<b>4 spaces</b>	<b>4 spaces</b>	<b>4 spaces</b>	<b>6 spaces</b>	<b>4 spaces</b>	<b>4 spaces</b>

5. Other looked after and previously looked after girls (in public care).

6. Girls of other faiths who show written evidence of commitment to that faith.

7. All other girls.

### **Tie-breaker**

Random selection will apply as stated above to the number of places allocated for each Mosque. Those not allocated a place through random selection in category 4 and where there are more applicants for the available places within categories 5, 6 and 7 then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its center. Where the cut-off point is for





addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

### **Special Educational Needs**

Applications for girls with an Educational Health Care Plan (or in receipt of other SEN support) are considered separately in liaison with the Local Authority. Where places are allocated within this category, they are counted within the school's published admission number and are deducted from the number of places allocated within the relevant Mosque area.

### **Multiple births**

If children of multiple births (twins and triplets) require admission in the same year group and there is only a single place left within the published admission number, the Governing Body will offer places above the published admission number.

### **Inaccurate or Misleading Information**

Places offered will be subsequently withdrawn by the Governing Body where misleading or inaccurate information has been given. This may happen after a girl has started at the school.

### **Address**

The address given must be where the child and parents live permanently. It must not be the child minder's, grandparent's or other relative's address. If parents share custody of a child, then the Governing Body may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for most of the time during the weekdays. If there is joint custody for the child, then the address of the parents receiving the child benefit is used.

Parents will be required to provide proof of permanent address.

### **Change of address**

Parents must provide the council tax document evidencing the end of residency in their previous home and the current council tax document evidencing occupancy at the new home.

In addition, you are required to provide at least one of the following documents:

1. Proof of purchase / tenancy agreement
2. Current utility bill
3. Current bank statement
4. Current driving license
5. Letter from your GP





Other forms of evidence may also be accepted at the discretion of the school to cover individual circumstances.

If you move temporarily during the normal admission process, you must also discuss the matter with your Local Authority's admissions service. If you move home after the closing date, it may not be possible to take your new address into consideration for allocation purposes. This decision will be taken in line with the local coordinated admissions scheme.

### **Late applications**

Late applications (received after the statutory closing date) will usually not be considered at the same time as those received on time. The Governing Body will however consider whether exceptional circumstances apply in each case and with reference to the Local Authority's scheme to coordinate secondary school admissions.

### **Waiting list**

PMGHS will retain a waiting list for girls requiring Year 7 places from 1st September to 31st December each year. Any places which become available (where the number of girls in the year group falls below the published admission number) will be allocated under criteria 7 within the school's published admission policy.

The school maintains the waiting list in accordance with the school's oversubscription criteria, until 31<sup>st</sup> December in the academic year of Year 7 admission. Parents should complete an in-year application form thereafter if they wish their child's details to be kept on the waiting list for the remainder of the academic year.

For the in-year waiting list, parents must complete a new application form each year at the beginning of the new academic year.

### **In - year admission**

In - year admission is the process of applying for admission into an existing year group within a school. It does not refer to Year 6 to Year 7 transfer into secondary school in September. Applications made after the start of the Autumn term 2020 will be treated as an in-year application.

Parents wishing their child to attend this school should arrange to visit the school. They will be provided with an application form once they have a definite local address. If there is a place in the appropriate class, then the governors will arrange for the admission to take place. If there is no place, then the admissions committee will consider the application and information about how to appeal against the refusal if the application is refused. Appeals for children moving into the area will not be considered until there is evidence of a permanent address, e.g. exchange of contracts or tenancy agreement with rent book.





Please note that you cannot re-apply for a place at a school within the same school year unless there has been relevant, significant and material change in the family circumstances.

### **Notes:**

1. Any places which are allocated by criteria 1, 2, 3 and or in relation to Special Educational Needs (SEN) will be deducted from the relevant Mosque's stipulated allocation of places; eg a SEN pupil who attends QIM will be given preference in admission and a space will be reduced from QIM quota. Where the number of applications from attendees of any named Mosque exceeds the places available (that Mosque's quota) then a random draw will be used to allocate places.

2. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders. Section 14A of the Children Act 1989, which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

3. To be eligible for consideration for admission under criteria 4, the parent must complete the supplementary information form.

4. Siblings refers to full, half, adopted, step, foster sisters or the daughter of the parent's partner, and, in every case, the girl must be living in the same family unit at the same address.

### **Withdrawing an offer of a place**

The Governing Body reserves the right to withdraw an offer of a place if:

- It was made in error.
- Parents fail to respond to the offer of a place within a reasonable period of time.
- It is established that the offer of a place was obtained through a fraudulent or misleading application.

Where parents fail to respond to the offer of a place, the Governing Body will give the parents a further opportunity to respond and explain to them that the offer of a place will be withdrawn unless they respond by the specified date. Where an offer of a place is withdrawn based on misleading information, the Governing Body will consider the application afresh, and will offer a right of appeal if admission cannot be offered.

The Governing Body will not withdraw the offer of a place once the girl has started at the school, except where that place was fraudulently obtained. In deciding whether or not to withdraw the offer of a place, account will be taken of the length of time the girl has been at the school. Where the girl has





been at the school for less than a term, the Governing Body may consider it appropriate to withdraw the place.

## **Appeals**

Parents have a legal right of appeal to an independent appeal panel against the decision not to offer admission at PMGHS. Lancashire County Council administers the appeals process, on behalf of the school. Parents should contact the school for an appeal form.

Parents have at least 20 school days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the place and time of the hearing, so they can attend, in order to present the case in person.

Appeals which are received after the deadline will be slotted into the schedule where this is possible. There is no guarantee that this will happen, and late appeals may be heard after the stipulated date at a second round of hearings. The schedule is subject to change depending upon the availability of appeal panel members, clerks, venues and the number of appeals for each school.

The decision letter from the independent appeal panel, which will include the reasons for the decision is communicated to all parties as soon as possible, but no later than 5 school days, after the hearing.

## **Re-appeals**

Parents do not have the right to a second appeal in respect of the same year group, unless in exceptional circumstances, the Governing Body has accepted a 2nd application from the parents because of a significant and material change in the circumstances of the parents, child or school but still refused admission

## **Consultation Response**

In accordance with paragraph 1.42 of the DfE School Admissions Code 2014 (Code), the interested parties outlined in paragraph 1.44 of the Code have an opportunity to comment on Preston Muslim Girls High School's proposed admission arrangements for the 2021/22 academic year. The consultation response period will last for 6 weeks i.e. 18th November 2019 to 10th January 2020. Responses to the consultation on Preston Muslim Girls High School's proposed admission arrangements for 2021/22 academic year must be sent by email or letter by 10th January 2020, at the very latest to: Preston Muslim Girls High School, Quwwat Education Centre, Peel Hall Street, Preston, Lancashire, PR1 6QQ. Telephone: 01772 651906. Email: [info@pmghs.com](mailto:info@pmghs.com)

